



HAI HELI-EXPO 2018
Exhibiting Aircraft & Flight Operations
Guidelines/Pilot Safety Handbook

***This Handbook Contains Detailed Airport Departure and
En-Route Procedures as Specified by Air Traffic Control for
Flying Aircraft to and from the
Las Vegas Convention Center, Las Vegas, Nevada***



Helicopter Association International
1920 Ballenger Avenue, Alexandria, VA 22314-2818
P 703-683-4646 | F 703-683-0341 | www.rotor.org

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January 12, 2018

Dear HAI HELI-EXPO 2018 Exhibitor,

Enclosed is the Flight Operations Guidelines and Pilot Safety Handbook for HAI HELI-EXPO 2018, at the Las Vegas Convention Center, Las Vegas, NV. This document is also available on the HAI website at www.rotor.org/opshandbook. These guidelines provide exhibitors and pilots with essential information for bringing aircraft safely to the Convention Center. Fly-in dates are Friday, February 23rd and Saturday, February 24th, 2018.

Please review this document carefully and ensure that you meet all of the requirements. There are several critical requirements to which all exhibitors must adhere regarding aircraft fuel loads and insurance; whether flown, trucked or trailered to HAI HELI-EXPO 2018. *Note: Aircraft Display Forms are provided in the back of this Handbook. Participants must complete and return these forms to HAI by Friday, February 16th, 2018.*

In addition, this document provides the safety and flight operations procedures for exhibitors displaying aircraft at the show. This information is extremely important. Please provide a copy to each pilot who will be flying an aircraft to and/or from the Las Vegas Convention Center and to anyone responsible for preparing any aircraft that is to be trucked in.

Please note that the policies and guidelines set forth herein are not intended to, and do not, supersede any applicable FAA rule or regulation. All exhibitors and pilots shall comply with applicable FAA rules and regulations at all times.

If, after reviewing this manual, you have further questions or need additional information regarding flying in aircraft, please contact HAI's Director of Flight Operations, Harold Summers, 703-302-8455 (office) or 337-288-9016 (cell) or via email at harold.summers@rotor.org. Questions relating to trucking in aircraft should be directed to GES's, Mr. Jason Stanforth, 1-407-467-0543 or via email at jstanforth@ges.com.

We look forward to seeing you in Las Vegas.



Harold (Hal) L. Summers
Director, Flt. Operations & Technical Services
Helicopter Association International



Charlotte Zilke, CEM, CMP
Director of Conventions
Helicopter Association International

**WELCOME TO HAI HELI-EXPO 2018
LAS VEGAS CONVENTION CENTER**

HAI HELI-EXPO 2018 Show Dates:

Monday, February 26, 2018 – Thursday, March 1, 2018

Fly-In Dates:

Friday, February 23rd and Saturday, February 24th, 2018

Exhibits Open:

Tuesday, February 27 – Thursday, March 1, 2018

Fly-Out Dates:

PM Thursday, March 1st and AM Friday, March 2nd, 2018

We are pleased you will be joining us for not only our Annual Convention & Exposition, but to also celebrate the 70th anniversary of the Helicopter Association International (HAI). This year's HELI-EXPO is at the Las Vegas Convention Center, Las Vegas, NV. hereafter referred to as "Las Vegas Convention Center."".

All pilots who fly aircraft to and/or from the Las Vegas Convention Center shall review the material in this handbook before attending the pilot safety briefing as it contains detailed airport departure and en route procedures to the Convention Center. This Handbook is also available on our website at www.rotor.org/opshandbook.

All pilots flying aircraft to/from the Las Vegas Convention Center shall possess at least a Private Pilot Certificate, or higher, with approval for "Rotorcraft – Helicopter." All pilots must also be current and qualified in the make and model rotorcraft they intend to operate.

All flights conducted to/from the Las Vegas Convention Center shall be conducted with the minimum crew necessary to safely conduct the fly-in and fly-out. Under no circumstances are passengers permitted to be aboard aircraft conducting fly-in/fly-out operations.

The Handbook provides critical information regarding flight operations, insurance requirements, and safety procedures for the event. Please note that the policies and guidelines set forth herein are not intended to, and do not, supersede any applicable FAA rule or regulation. All exhibitors and pilots shall comply with applicable FAA rules and regulations at all times.

Important Exhibitor Notes

It is important for exhibitors who intend to display aircraft at HAI HELI-EXPO 2018 to understand that:

No aircraft will be permitted to depart from the Convention Center once the aircraft has landed and is towed into the Convention Center, until the specified dates of departure following the show.

Any exhibitor intending to fly in an aircraft that is in an “Experimental” or “Restricted” category must be familiar and comply with FAA requirements regarding flight over congested areas. The process for gaining *FAA approval for such flights should be initiated well in advance of HAI HELI-EXPO 2018.

* For assistance contact the Las Vegas FSDO - Main Number 702-617-8500
Principal Airworthiness/Maintenance Inspector: P.O.C.: Carey Atnip at 702-617-8504
Principal Operations Inspector: P.O.C.: Paul Alukonis at 702-617-8561

Aircraft will **not** be permitted to land at the Convention Center without the specific insurance documentation as outlined in **Appendix A**.

Pilots of all aircraft flown to or from HAI HELI-EXPO 2018 must have attended one of the pilot orientation and safety briefing prior to flying the aircraft to, or departing from, the Las Vegas Convention Center. **There will be no exceptions.** Pilot orientation and safety briefings will be held on Friday, February 23rd and Saturday, February 24th, 2018. The briefings will begin at 8:00 am in Rooms N-119 and N-120 at the Convention Center. At these briefings, pilots will be required to provide/verify important display information including contact name, company affiliation, hotel and cell phone numbers and the aircraft type and registration number. This information will be used to contact appropriate and authorized personnel in the event of any issues associated with exhibited aircraft.

Convention Center Access

The Las Vegas Convention Center has multiple entrances for aircraft. The largest doors in the North Hall are 42’ W x 32’ H and the largest door in the Central Halls is 48’ W x 32’ H and others that are 20’ W x 14’ 6” H. Please advise HAI’s Director of Flight Operations, Harold Summers if it is your intent to remove any rotor blades prior to entry into the hall.

Any additional labor assistance or equipment needed, must be contracted for through GES, along with arrangements for payment any such services provided by GES.

Aircraft to Be Displayed in an Exhibit Booth

HAI Flight Operations Staff, in coordination with GES and the exhibiting companies, will pre-assign fly-in time slots for all helicopters flying to the Convention Center. HAI recognizes there may be a need for exceptions due to specific booth locations on the Convention Center floor and/or unanticipated issues with aircraft. Therefore, to the extent possible, pilots of aircraft to be displayed in an Exhibit Booth Area will be required to attend the Briefing on Friday, February 23rd and reposition their aircraft to the Convention Center during their pre-assigned time slot that same day.

Aircraft to Be Displayed in Static Areas

Pilots of aircraft to be displayed in the Static and Heritage Areas may attend either briefing. However, they should plan on being moved in during their pre-assigned time slot on Saturday, February 24th.

Note to all a/c exhibitors: If, due to maintenance or other operational issues, an aircraft cannot meet the assigned time block, contact Matt Callan, HAI's On-Site Representative at the North Las Vegas Airport AS SOON AS POSSIBLE, at 1-703-909-7541 or contact Harold Summers, HAI's Director of Flight Operations for HAI HELI-EXPO 2018, at 337-288-9016.

Note: See Appendix A (pg. 28) For All Licensing and Aircraft Insurance Requirements

Flight Operations Briefing and Fly-in Schedule

Briefing Rooms: Rooms N-119 and N-120 at the Convention Center

This schedule applies to both Friday, February 23rd and Saturday, February 24th, 2018.

8:00 a.m.	Welcome
8:05 a.m.	Pilot safety and flight operations briefing and <u>tour of the landing area, (required for all Pilots).</u>
9:30 a.m.	Pilots proceed to aircraft
10:30 a.m.	Convention Center landing area opens
5:10 p.m.	Last aircraft departs North Las Vegas Airport
5:30 p.m.	Convention Center landing area secured

Note: At HAI's sole discretion, HAI may arrange access to the landing area on Sunday, February 25th, 2018 in the event of extraordinary circumstances that prevent the completion of HAI HELI-EXPO 2018 flight operations by 5:30 p.m. on Saturday, February 24th. There will be no prescheduled aircraft arrivals on Sunday, February 25th.

Staging of Aircraft to the Convention Center

For HAI HELI-EXPO 2018, HAI requires all helicopters flying to the Las Vegas Convention Center be staged from the North Las Vegas Airport (VGT) located approximately Six (6) miles North by North/West of the Las Vegas Convention Center. The Airport Address is: 2730 Airport Dr. North Las Vegas, NV 89032. The Clark County Department of Aviation own's & operates the North Las Vegas Airport (VGT) and is also the "Fixed Base Operator."

FBO and Flight Line Services

Exhibitors should make arrangements as soon as possible with the North Las Vegas Airport Management Office / FBO for servicing, overnight parking and preparation of aircraft for display at HELI-EXPO 2018.

Points of Contact for VGT are as follows:

Primary Contact Kelly Burns, Manager, General Aviation Airports

Phone: (702) 261- 3804 – e-mail: kellybu@mccarran.com

Secondary Contact: Mr. Fred Durdin, Line Service Supervisor

Phone: (702) 261-3809 - e-mail: freddu@mccarran.com

HAI has confirmed that the "North Las Vegas" Airport has ample ramp space available to accommodate the parking of a large number of helicopters and has agreed to waive their overnight ramp parking fees for helicopters being staged into the Convention Center provided that you return to VGT to purchase fuel. If you choose not to return to VGT and purchase fuel you should anticipate that you will be charged the normal overnight parking fees.

For the duration of the Fly-In, HAI will base two individuals at North Las Vegas Airport. Mr. Matt Callan, will be HAI's Primary On-Site Representative, along with an assistant. Matt can be reached by cell phone at 703-909-7541. He will be responsible for the coordination of all departures of aircraft that are repositioning to the Convention Center. Matt will have direct cell phone contact with the Director of Flight Operations at the Convention Center.

Additional pertinent information for the North Las Vegas Airport (VGT) is provided below for convenience only.*

FAA Identifier: VGT

Lat: 36-12-45N

Long: 115-11-46W

VGT Field Elevation: 2,205 MSL

Hours of Operation

Airport Open: 24hrs.

Control Tower: Yes- 0600 – 2100 (03/11/2013 -11/4/2013)
0600 – 2200 (11/5/2013 – 03/10/2013)

FBO: 0600 – 2200 (Year Around)

Fueling: 24 Hours Self-Service\

Frequencies

Tower: 125.7

Ground: 121.7

CLNC: 124.0-

ATIS: 118.05 (1-702-648-6633)

ASOS: 118.5 (1-702-648-6633)

Unicom: 122.95

Please visit the following Web Site: <https://www.mccarran.com/fsweb/file/402750>

**Note: The above contact data is provided for informational purposes only. Always refer to the appropriate FAA-approved publications for additional and current information, including frequencies and airport information.*

Arrival and Departure Procedures

Routes and procedures to be used in conjunction with HAI HELI-EXPO 2018 were developed in concert with the Las Vegas FSDO, the North Las Vegas Airport ATC and McCarran International Airport ATC. All departure, en route and arrival procedures, frequencies and appropriate transponder codes will be briefed in detail by the respective FAA ATC personnel at the Friday, February 23rd and Saturday, February 24th morning pilot briefings.

An ATC clearance of “Convention Center Departure/Arrival Approved” implies all of the following and need not be stated by the controller:

- All operations will be conducted at pilot’s own risk;
- Clearance does not include or ensure traffic separation or right-of-way. Pilots must be vigilant in their see and avoid responsibilities;
- Pilots should avoid overflight of taxiing or running aircraft at the departure and arrival locations; and
- Las Vegas Convention Center arrival and departure routes will be followed to the maximum extent possible. However, pilots retain authority to deviate when deemed to be in the best interest of flight safety.

HAI HELI-EXPO 2018 Participant Routes

Upon receiving the appropriate clearances and Transponder Code from the North Las Vegas (VGT) Tower and Departure Control, depart the parking ramp area as instructed by ATC. To the extent possible, comply with VGT's Noise Abatement Procedures.

Procedure to return to the North Las Vegas Airport will simply be the reverse of the above route.

Pilots are expected to comply with appropriate Federal Aviation Regulations and any directions received from air traffic control facilities. Arriving and departing aircraft must communicate with the appropriate Arrival / Departure Centers and Towers.

Note: HAI Requires that on initial liftoff you perform a "Stabilized Hover Check" before departure, Ref. FAA Safety Alert for Operators (SAFO) #16016 dated 11/15/16, pg.26.

Pilots are responsible for separation from other aircraft and like all communities, North Las Vegas and Las Vegas have noise sensitive areas, so once again pilots are requested to Fly Neighborly.

See Figures 1(a),1(b) and 1(c) depicting routes to/from the Las Vegas Convention Center.

All aircraft departing VTG must establish communications with VGT Tower prior to departing.

Lost Communications departing VTG: Return for landing, look for light gun signals, squawk 7600 (if equipped).

ATC Prescribed Approved Routing between North Las Vegas Airport (VTG) and the Las Vegas Convention Center

Figures 1(a), (b) and (c) depict important information associated with Convention Center arrivals and departures for HAI HELI-EXPO 2018. More specific information on routes, procedures, and safety will be provided at the Pilot Orientation and Safety Briefs held on Friday, February 23rd and Saturday, February 24th, 2018.

Figure 1 (a)

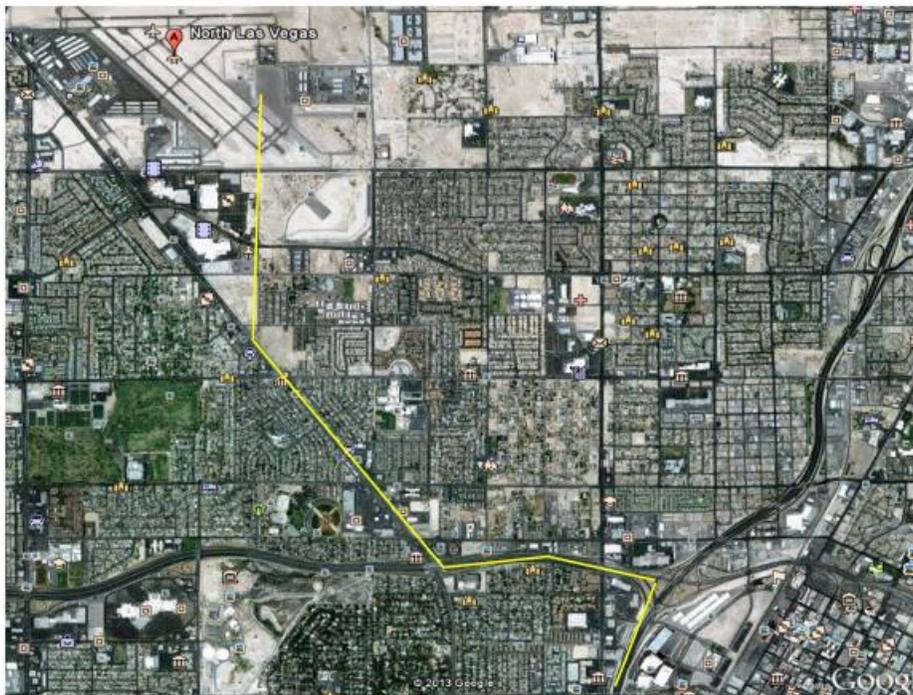


Figure 1 (b)

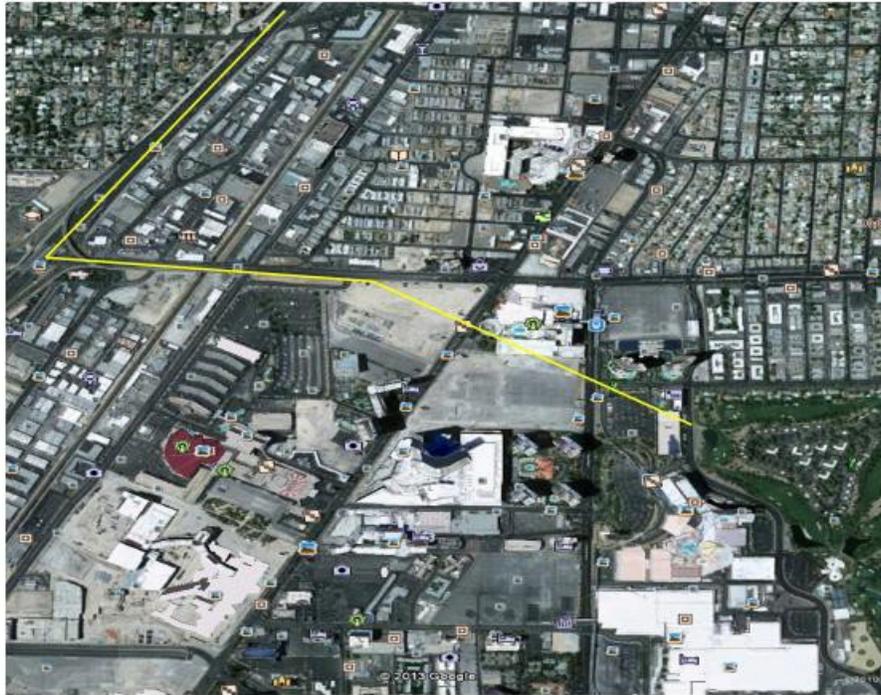


Figure 1 (c)

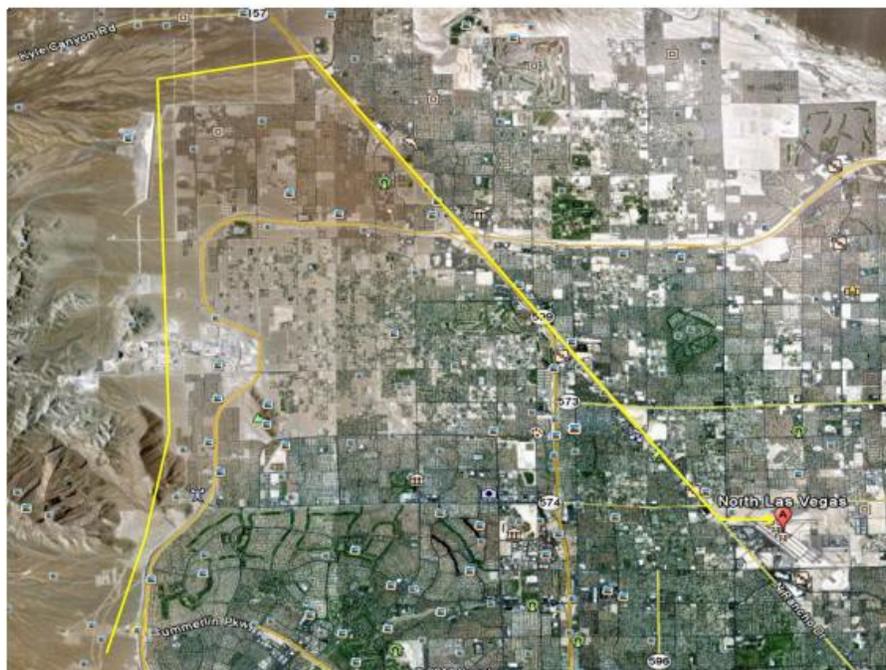


Figures 2(a) & 2(b) Pertain to A/C operating with Experimental or Restricted Category Airworthiness Certificates, and depict the FAA prescribed/mandated routing into and from the North Las Vegas Airport (VGT) for those aircraft. More specific information on these routes, procedures will be provided at the Pilot Orientation and Safety Briefs being held on Friday, February 23rd and Saturday, February 24th, 2018. Pilots can also receive additional information by contacting the Las Vegas FSDO at the contact numbers provided on pg. 5.

Figure 2(a)



Figure 2(b)



Aircraft Fuel Requirements

The Clark County Fire Marshall's Office requires that aircraft being flown from the Designated Staging Airport (North Las Vegas Airport) to the Las Vegas Convention Center for display at HAI HELI-EXPO 2018 shall arrive at the Convention Center with minimum fuel.

For the purpose of HELI-EXPO 2018, "minimum fuel" is defined as;

- 1) a sufficient amount of fuel to safely fly the aircraft from the Las Vegas Convention Center to the North Las Vegas Airport (VTG), "the Designated Staging Airport," where the aircraft can be refueled; and
- 2) to include adequate fuel for unplanned events including extended ground runs after unplanned maintenance; and
- 3) in compliance with applicable FAA regulations for fuel reserves.

For aircraft being trucked/trailered to the Las Vegas Convention Center, the Fire Marshall's Office requires that these aircraft arrive with no fuel and that the fuel system be purged prior to aircraft arrival at the Las Vegas Convention Center. These helicopters are also required to be trucked/trailer ed out of the Las Vegas Convention Center at the conclusion of HELI-EXPO 2018.

NOTE: No fueling and/or de-fueling will be permitted at the Las Vegas Convention Center site.

NOTE: For all HAI HELI-EXPO 2018 Air Operations at the Las Vegas Convention Center, HAI retains full and sole discretion to authorize and/or curtail flight activities (including arrivals and departures) predicated on weather conditions, on-site activities and/or other safety conditions that may be present.

Pilots are responsible for separation from other aircraft.

Pilots are requested to Fly Neighborly and use the appropriate noise abatement procedures for the type and model of helicopter being flown. The arrival routes and the final approach to the Convention Center will be addressed in detail at the pilot briefing. HAI requires that after each briefing, pilots proceed outside to the Convention Center Heliport / Landing and Parking areas to acquaint themselves with the Convention Center landing areas and to determine its suitability for their aircraft. Pilots shall communicate any concerns regarding the safety and/or suitability of the designated landing areas to HAI's Director of Flight Operations.

Landing and takeoff of all display aircraft will be to/from pre-designated areas or as directed by ATC, the HAI On-Site Flight Director or his representative

If, due to maintenance or other operational requirements, an aircraft cannot meet the assigned time block, contact Mr. Matt Callan, HAI's Primary On-Site Representative at VGT as soon as possible (cell phone 703-909-7541), or HAI's Director of Flight Operations for HAI HELI-EXPO 2018 (cell phone 337-288-9016).

HAI HELI-EXPO 2018 Air-to-Ground Communications

Air to Ground Communications procedures and frequencies will be briefed in detail at the morning pilot briefings by FAA ATC Representatives.

HAI staff manning the EXPO GROUND frequency (123.05 MHz) will only act in an advisory capacity for arrivals and departures at the designated landing/take-off area at the Exposition Center. Terms such as “cleared to land” or “cleared to take-off,” which denote ATC authority, **will not be used**. All instructions and guidance received, regardless of the terminology used, are to be considered **advisory** in nature.

Pilots maintain the ultimate responsibility to obtain current navigational charts, review current NOTAMS and any other appropriate publications before coming to HAI HELI-EXPO 2018.

Ground Handling Personnel and Towing Equipment

Exhibitors must provide personnel to assist in the ground movement of their helicopter(s) into/out of the Exhibit Halls and Static Areas. Exhibitors are required to provide ground-handling wheels, tow bars or any special towing equipment. If you require other onsite equipment during move-in, including cranes or forklifts, refer to the [Exhibitor Services Kit](#) and contact the GES on-site representative, Mr. Jason Stanforth, at 407-467-0543 or by email at jstanforth@ges.com.

Note: No landings to, or take-offs from, mobile helicopter dollies or platforms will be permitted at HAI HELI-EXPO 2018.

Nodorft Aviation L.L.C. is under contract with HAI and is the only agent authorized to move aircraft into, out of, or within the Convention Center. Nodorft Aviation staff will be available to provide tug services for the exhibit hall and static area. Such service will be provided upon request, subject to availability of Nodorft Aviation personnel.

*****SPECIAL PRECAUTIONS*****

Due to the restricted size of the landing area at the Convention Center, **do not** attempt to land or take off until the area is properly secured and you have been **advised** to “**proceed at your discretion**” by the HAI/Expo On-Site Flight Line Control Coordinator.

Use caution at all times, as obstructions or other hazards not under the control of HAI may be present. HAI will make every effort to secure the area and remove known hazards.

However, each pilot is responsible for visually determining the landing site is clear and that it is safe to proceed.

*****CAUTION*****

If, for any reason, the area appears unsafe, do not attempt to land or take off. Immediately advise ATC of the problem by radio or the HAI Director of Flight Operations by telephone at 337-288-9016.

*****WARNING*****

For safety considerations, only personnel authorized by HAI will be allowed to approach an aircraft while the rotors are turning. Please advise persons meeting your aircraft to remain clear. Under no circumstances will any person be allowed to approach or depart from an aircraft during rotor run-up or coast-down without prior approval.

Late Arrivals

Late arrivals will only be accommodated with prior approval

HAI personnel who are essential for the safe conduct of flight operations at HAI HELI-EXPO 2018 may not be available at times other than those scheduled for flight operations.

Unless the necessary HAI ground safety personnel and fire guard personnel and equipment can be made available, no late arrivals will be authorized.

HAI's responsibilities to Exhibitors and the Convention Center for the setup of HAI HELI-EXPO 2018 necessitates that all arrivals and departures be conducted during the scheduled Fly-In and Fly-Out days and hours.

Deviation from this policy will only be approved after coordination with HAI Flight Line management and only for extraordinary reasons, such as severe weather in the vicinity of the Convention Center that prevents flight operations during the regularly scheduled times. Under such circumstances, the HAI Director of Flight Operations, Mr. Harold Summers, is the point of contact at (337-288-9016) to obtain approval. Approval is not guaranteed and should not be assumed. If late arrival is approved, access to the landing site will be arranged. If required, HAI will assist in coordinating with other exhibitors who are affected. Exhibitors requesting a deviation may be responsible for any additional expenses associated with a late move-in.

Aircraft Preparation for Move-In to Exhibit and Static Areas On Friday, February 23rd and Saturday, February 24th, 2018.

Exhibitors displaying aircraft are urged to contact GES prior to arrival at the Las Vegas Convention Center in Las Vegas, NV to coordinate entry of aircraft into the halls. (Pilots, please know your booth or static space number)

Your POC for GES is Jason Stanforth at 407-467-0543 or by email at jstanforth@ges.com.

Aircraft will be towed from the landing area into the appropriate hall in the Convention Center.

It is possible that the Exhibitors of some of the larger helicopters may wish to remove one or more rotor blades prior to moving into the Convention Center. Should this be the case, the aircraft will be moved to a location clear of the landing area to conduct necessary maintenance. It is the responsibility of the individual exhibitor/aircraft owner to ensure the necessary tools and qualified personnel are available to conduct any and all maintenance on their aircraft.

If any special equipment, such as cranes, scissor type lifts and/or forklifts, are needed, you need to contract with GES in advance for these services.

Note: Aircraft without documentation and proof of insurance will not be allowed to land at, or enter, the Convention Center or remain parked on Convention Center property.

Note: Be sure to bring the necessary supply of tape and tie wraps for preparing the aircraft for entry into the Convention Center.

Upon landing at the Convention Center, the aircraft should be prepared as follows:

1. Aircraft should be cooled down in accordance with manufacturer recommendations.
2. Aircraft will be verified as having the appropriate amount of fuel in all tanks.
3. Aircraft fuel systems will be shut off and verified for no leakage or seepage.
4. Circuit breakers for fuel and starting systems shall be deactivated and should be tie-wrapped to prevent inadvertent activation. Exhibitor personnel shall verify this has been done before the aircraft is allowed to enter the exhibition facility.
5. Battery(ies) shall be disconnected.
6. Aircraft fuel caps must be locked or taped over (locking fuel caps are preferred) and all fuel vents must be taped closed.
7. If main rotor blades will be folded or removed at this time, advise HAI Director of Flight Operations, or other authorized onsite HAI flight operations personnel, prior to commencing these operations as rotor downwash from other aircraft could damage loose cowlings and/or hinder blade removal.
8. Exhibitor representatives must contact GES before entering the Convention Center. GES personnel will be available on site.
9. After GES approval and completion of preparation, aircraft will be moved to the exhibit hall or static area as instructed.
10. All companies with helicopters moving into the Convention Center must provide appropriate ground personnel (wing-walkers) to avoid possible damage to your aircraft or other exhibits.

Note: Please instruct your ground personnel (wing-walkers) to remain focused on the task at hand and not be distracted with things like texting or talking on their phone.

11. Validate with HAI/FMT (Flight Management Team) personnel the local (Las Vegas Area) point of contact in case of any issues that may arise during the exposition Include Full Name, Cell-phone number, Hotel Name & phone number, including room numbers.
12. Aircraft ground handling equipment may not be left outside overnight at the Convention Center before, during or after the show.

Aircraft Preparation for Move-Out of Exhibit and Static Areas

P.M. Thursday, March 1st & AM Friday, March 2nd, 2018.

The following procedures shall be followed to ensure safe and efficient move out and departure from the Dallas Convention Center.

1. No Aircraft will be permitted to move, i.e.; be repositioned from their assigned Exhibit and/or Static Area Booth until clearance to do so is obtained from GES and HAI Director of Flight Operations or a designated member of HAI's Flight Line Management Team.

Nodorft Aviation L.L.C. is under contract with HAI and is the only agent authorized to move aircraft into, out of, or within the Convention Center. No hand repositioning of A/C is permitted without prior permission. Nodorft Aviation staff will be available to provide tug services for the exhibit hall and static area. Prior to moving aircraft from inside the Convention Center to the flight operations area, all companies/exhibitors must provide appropriate ground personnel (wing-walkers) to avoid possible damage to your aircraft or other exhibits.

2. Aircraft will not be moved to the flight operations area until you are ready to depart. Once on the Flight Line, do not leave the aircraft unattended.
3. Complete any required re-assemble of the aircraft, such as reinstallation of main rotor blades if previously removed, remove gas cap and vent tape, remove any tie-wraps that were installed on circuit breakers including those for fuel and starting systems, and reactivate as appropriate. Reconnect battery(ies) as appropriate for towing and/or departure checks.
4. Ensure that any other precautionary steps taken to prepare the aircraft for display have been evaluated and appropriately addressed and **that the aircraft has been returned to a fully airworthy condition and that any appropriate and required logbook entries are made.**
5. Verify that your aircraft has the appropriate amount of fuel aboard to safely complete your flight back to the North Las Vegas Airport and in compliance with FAA regulations.
6. Complete a thorough preflight inspection in accordance with maintenance and operational procedures.
7. Establish two-way radio communication before start-up. Do not start aircraft engine(s) until advised by one of the on-site HAI Flight Line control personnel.
8. After all checklists are complete and you are ready for take-off, advise the HAI on-site Flight Line control person via EXPO GROUND frequency. When the area is clear, you will be advised by the appropriate FAA ATC personnel that you can then move to the takeoff/landing position for departure.

Note: Once again you are reminded that HAI Requires that on initial liftoff you perform a “Stabilized Hover Check” before commencing your departure, Ref. FAA Safety Alert for Operators (SAFO) #16016 dated 11/15/16, pg.26.

9. Pilots are reminded to be alert for possible conflicting traffic.

Exhibitors must advise Harold Summers, HAI Director of Flight Operations at 337-288-9016 or a member of HAI’s Flight Line Management Team if an aircraft cannot be moved out promptly. Exhibitors are responsible for arranging for the security of their aircraft outside the exhibit hall or static area when departures are delayed.

Departures on the afternoon of Thursday, March 1st, 2018.

Weather conditions and visibility permitting, limited departures will be permitted between show closure at 4:00 p.m. and 5:15 p.m.

Note: Only Day/VFR operations are permitted. No aircraft will be permitted to depart after 5:15 pm.

Only those pilots who attended one of the fly-in/fly-out pilot briefings may fly an aircraft during the fly-out. If an aircraft is sold or ownership otherwise transferred during HAI HELI-EXPO 2018, the aircraft must, nevertheless, be flown by an appropriately rated pilot who is qualified in the make and model and **who attended a pilot briefing**. It is preferable that the same pilot who flew the aircraft to the Convention Center also fly it out.

All HAI HELI-EXPO 2018 insurance requirements must continue to be met for aircraft being flown out; either with the original insurance still in force or with insurance obtained by the new owners.

Note: If new insurance is obtained, or if existing insurance coverage changes, the responsible owners/exhibitors are required to contact Harold Summers, HAI’s Director of Flight Operations, to present updated insurance documents so they can be properly vetted prior to being approved for flight departure. Regardless of the reason for any new/modified insurance, coverage must comply with all the insurance requirements as outlined in Appendix A of this document.

Note: Any and all pilot changes/substitutions must be coordinated with, and approved by, HAI’s Director of Flight Operations or an authorized member of HAI’s Flight Line Management Team.

Thursday, March 1st.

No aircraft will not be permitted to move from their booths on the convention floor or from the convention hall static display area **until after the show closes at 4:00 p.m.** There can be **no exceptions made to this policy.** Aircraft will not be permitted to move to the outside departure area after 5:00 p.m.

HAI's Flight Operations Team will predetermine Thursday, Mar. 1st after show departures. However to the extent possible, priority for Thursday, March 1st afternoon departures may be given to exhibitors that have indicated a special need on their Aircraft Display Forms and have reasonable access to the exit doors.

Please refer to "Arrival/Departure Procedures" for additional information.

Friday, March 2nd Departures - 7:00 a.m. to 12:00 p.m.

Unless delayed by local weather, all aircraft must be removed from the Las Vegas Convention Center by 12:00 p.m. on Friday, March 2nd. Any aircraft remaining at the Convention Center after this deadline may be subject to removal by ground transport, at the owner's expense, to the nearest FBO.

IMPORTANT CONTACTS AND TELEPHONE NUMBERS

HAI HELI-EXPO 2018 Director of Flight Operations Harold "Hal" Summers	Office: 703-683-4646 or DD: 703-302-8455 Cell: 337-288-9016
V.P. of Operations Chris Martino	Office: 703-302-1606 Cell: 540-907-9688
Director of Reg & Int'l Affairs Matt Callan	Cell: 703-909-7541
Las Vegas FAA FSDO Main Number:	702-617-8500
(Airworthiness, POC) Carey Atnip	702-617-8504
(Operations POC) Paul Alukonis	702-617-8561
GES: Mr. Jason Stanforth	407-467-0543 – Email: jstanforth@ges.com
North Las Vegas Airport (VTG) Manager, Kelly Burns	702-261-3804

Note: Primary FAA contact for all operations/flight related questions and issues, including the operation of any aircraft with an “Experimental” or “Restricted” Category Airworthiness Certificate, is Paul Alukonis who can be reached at 702-617-8561

Forms and Documents Attached:

- HAI HELI-EXPO 2018 Checklist for Aircraft Exhibitors and Pilots
- HAI HELI-EXPO 2018 Checklist for Aircraft Entering the Las Vegas Convention Center
- HAI HELI-EXPO 2018 Checklist for Aircraft Exiting the Las Vegas Convention Center
- HAI HELI-EXPO 2018 Aircraft Display Form
- SAFO 16016, Helicopter Stabilized Hover Checks

APPENDIX A Containing:

- HAI HELI-EXPO 2018 Licensing & Aircraft Liability Insurance Requirements
- HAI HELI-EXPO 2018 Acknowledgement, Waiver, and Release Form
- HAI HELI-EXPO 2018 Aircraft Insurance Requirements Checklist

HAI HELI-EXPO 2018

Checklist for Aircraft Exhibitors and Pilots

(and submission deadlines)

- Aircraft Display Form to HAI by COB, Friday, February 16th, 2018.
- Insurance Certificate to HAI by COB, Friday, February 16th, 2018.
- Acknowledgement, Waiver, and Release form to HAI:
 - For Exhibitors, Owners, Operators by COB, Friday, February 16th, 2018
 - For Pilots Flying Aircraft In/Out: Following Pilot Briefing.
- Arrange for FBO/Flight Line services as early as possible.
- Plan for minimum fuel in tanks upon arrival as outlined on page 13 of this document.
- Review current arrival/departure procedures and charts.
- Tow-bars/ground handling and, if required, rotor blade removal tools & equipment.
- Aircraft will be in booth number_____.
- Pilot Briefings: Friday, February 23rd and Saturday, February 24th, 2018 at 8:00 a.m. at the Convention Center, Rooms N-219 & N-220. Attendance at Friday, February 23rd briefing is required for pilots with aircraft going into an exhibit hall booth. Pilots with aircraft going into a static area on Saturday may attend either briefing day.

Remember, all pilots must attend a pilot briefing before they can land an aircraft at or take off from the Convention Center.

Ask questions if you are unfamiliar with these guidelines.

Fly Neighborly!

Take the Time for a Safe and Neighborly Flight

We Look Forward to Seeing You at HAI HELI-EXPO 2019 in ATLANTA, GA

HAI HELI-EXPO 2018

Checklist for Aircraft Entering the Las Vegas Convention Center

Aircraft without documentation and proof of insurance (COI) will not be allowed to enter the Convention Center or remain parked on Convention Center property. Complete, sign and turn in the completed copy of this form for each aircraft to a member of HAI's Flight Line staff prior to moving aircraft into the Convention Center.

Aircraft Registration No: _____ Model No: _____

Verified by (Initials)

- 1 Aircraft fuel is at minimum fuel level in accordance with page 13 and FAA regulations. Total Gal's onboard _____
- 2 Aircraft fuel systems secured and verified for no leakage or seepage. _____
- 3 Circuit breakers for fuel and starting systems deactivated and tie-wrapped to prevent inadvertent activation, and verified by exhibitor personnel. _____
- 4 Battery(ies) shall be disconnected. _____
- 5 Aircraft fuel caps must be locked or taped shut (locking fuel caps are preferred) _____
- 6 All fuel vents will be taped closed. _____
- 7 Main rotor blades will be folded or removed at this time if required. _____
- 8 Exhibitor representatives must contact Nodorft Aviation when their aircraft is ready to be moved into the Convention Center. Nodorft personnel will be available at the landing/staging area at the Convention Center. _____
- 9 Provide HAI Operations personnel with a local point of contact. Any issue with your aircraft that occurs during the exposition will be directed to this designated person:
Name: _____
Cell Phone: _____ Email _____
Hotel: _____ Room No: _____ Hotel Phone No: _____

After HAI approval and completion of preparation, aircraft will be moved to exhibit hall or static area as instructed. Use appropriate ground personnel (wing-walkers) to avoid possible damage to aircraft or other exhibits while moving into the Convention Center.

Aircraft ground-handling equipment may NOT be left outside overnight at the Convention Center before, during, or after the show. High vehicular traffic is possible, and there is no dedicated security for these items.

Print Name: _____

Signature: _____ Date: _____

HAI HELI-EXPO 2018

Checklist for Aircraft Exiting the Las Vegas Convention Center

Complete, sign and turn in the completed copy of this form for each aircraft upon exiting the Convention Center and prior to takeoff, to a member of HAI's Flight Line staff.

Aircraft Registration No: _____ Model No: _____

Verified by (Initials)

1. If removed, re-install main rotor and/or tail rotor blades, in accordance with the manufacturer appropriate instructions and procedures. _____
2. Remove any tape from fuel and battery vents, aircraft fuel caps, static ports, and or pitot systems. _____
3. Remove tie-wraps from circuit breakers that were used to prevent inadvertent activation of fuel and starting systems and reactivate. _____
4. Reconnect battery(ies) _____
5. Ensure any precautionary steps taken to prepare the aircraft for display have been evaluated and appropriately addressed and that the aircraft has been returned to a fully airworthy condition. _____
6. Complete all appropriate logbook entries in accordance with FAA regulatory requirements for maintenance performed. _____
7. Complete a thorough preflight inspection, in accordance with maintenance and operational procedures, verify aircraft has appropriate fuel to safely complete flight to North Las Vegas Airport in accordance with FAA regulations. _____

Note: Although not required, a stabilized hover/systems check before take-off is always considered a best practice.

Print Name: _____

Signature: _____ Date: _____

HAI HELI-EXPO 2018

Aircraft Display Form

NOTE: HAI and The Las Vegas Convention and Visitors Authority Require That All Exhibitors Displaying Aircraft Must Return This Form and The Appropriately Executed "Certificate of Insurance", (COI), (as outlined in Appendix "A" of The 2018 Flight Operations Guidelines and Pilot Safety Handbook pg. 28), To HAI by C.O.B. Monday, February 16th, 2018. Failure To Comply Will Result In Your Aircraft Not Being Allowed To Land At The Las Vegas Convention Center.

Exhibiting Company's Name: _____

Exhibitor's Address: _____

City: _____ State: _____ ZIP: _____ Phone: _____

Point of Contact: _____

Email: _____ Phone: _____

Name of Pilot: _____

Pilot's Email: _____ Pilot's Cell _____

Pilot's Contact Information at HAI HELI-EXPO 2018, including Hotel Name & No:

Make: _____ Model: _____ Registration No: _____

****Type of Airworthiness Certificate:** Std: _____ Experimental: _____ Restricted: _____

Exhibit Booth No.: _____ or Static Space No: _____

Expected Arrival Date & Time at North Las Vegas Airport (VGT)

All aircraft flying in will be assigned a fly-in date and time slot for arrival at the Las Vegas Convention Center.

If your aircraft has an Experimental or Restricted Category Airworthiness Certificate, coordinate your arrival and departure from the local area with Las Vegas FSDO's Mr. Paul Alukonis at 702-617-8561

Form Continues on Next Page

Please complete the following section only if the helicopter is owned and or operated by someone other than the exhibitor.

Owner/Operator Company's Name _____

Address _____

City: _____ State: _____ ZIP: _____

Company Point of Contact: _____

Phone: _____ Fax: _____

Email: _____

This form must be received by HAI by COB on Friday, February 16th, 2018 with the appropriately executed certificate of insurance (COI).

**EMAIL THIS FORM TO:
harold.summers@rotor.org**

**OR FAX THIS FORM TO:
1-703-683-0341 Attn: Operations Department**

**OR MAIL THIS FORM TO:
Helicopter Association International
Attn: Operations Department
1920 Ballenger Ave., Alexandria, VA 22314-2898**



**U.S. Department
of Transportation
Federal Aviation
Administration**

SAFO

Safety Alert for Operators

SAFO 16016
DATE: 11/15/16

Flight Standards Service
Washington, DC

http://www.faa.gov/other_visit/aviation_industry/airline_operators/airline_safety/safo

A SAFO contains important safety information and may include recommended action. SAFO content should be especially valuable to air carriers in meeting their statutory duty to provide service with the highest possible degree of safety in the public interest. Besides the specific action recommended in a SAFO, an alternative action may be as effective in addressing the safety issue named in the SAFO.

Subject: Helicopter Stabilized Hover Checks Before Departure

Purpose: This SAFO emphasizes the importance of utilizing checklists and specifically performing stabilized hover checks before departure.

Background: A review of helicopter incidents and accidents over the past five years has identified several accidents where a loss-of-control (LOC) was encountered immediately after liftoff while light on the skids/gear, or from other issues caused by missed checklist items.

Discussion: Helicopters have the unique ability to takeoff and land nearly anywhere. While this is among the helicopter's greatest attributes, it also can create scenarios leaving little room for error. Several recent helicopter accidents have occurred as a result of pilots not bringing the helicopter to a stabilized hover before initiating takeoff. Rather, pilots elected to immediately and rapidly takeoff from the ground. In some cases, this has led to a LOC where the result was either an incident, or an accident resulting in significant damage to the helicopter and/or fatalities to those onboard.

Post-accident analysis indicated that the accident sequence began with indications that were evident when the helicopter was light on the skids, yet the pilot elected not to abort the takeoff by reducing collective. Instead, the pilot continued pulling in collective (or continued manipulating the controls) resulting in a complete LOC. In many of these accidents, the helicopter was not properly configured for flight, either because a checklist item was missed, or because a checklist was not used at all by the pilot.

In other instances, pilots have attempted to perform either maximum performance or confined area takeoffs without completing a hover power and systems check. One accident resulted from a pilot attempting a takeoff from the surface without completing a hover power check. As the aircraft lifted from a roof top helipad and over the edge of the rooftop, the aircraft lost altitude and crashed into a parking lot below. It was discovered that one of the two engines was in the "fly" position but the other engine was still in the idle position. If a hover check was performed before takeoff, this accident could have been prevented.

Distributed by: AFS-200

OPR: AFS-250

Recommended Action: It is recommended that pilots perform the following during the takeoff sequence:

1. Always ensure the area you are taking off from is sufficient for the conditions and the capabilities of the aircraft, as well as free and clear of debris that could pose a hazard to an aircraft.
2. Using strict discipline and without compromise, pilots should ALWAYS USE an APPROPRIATE CHECKLIST to ensure the helicopter is properly configured for takeoff.
3. Unless prohibited by environmental conditions such as the possibility of whiteout, brownout, etc., always perform a hover check prior to takeoff. If a takeoff from the surface is required, perform the hover check, land, and then depart from the surface, taking the aircraft's performance into consideration.
4. When performing a vertical takeoff, raise the helicopter vertically from the surface to a normal hovering altitude (2 to 3 feet) with minimal lateral or longitudinal movement maintaining a constant heading. If at any time during initial collective pull the helicopter does not appear to be stabilized, ABORT the takeoff by smoothly reducing the collective.
5. Review the FAA Helicopter Flying Handbook, Chapter 9, Vertical Takeoff to a Hover and Chapter 10, Advanced Flight Maneuvers.
https://www.faa.gov/regulations_policies/handbooks_manuals/aviation/helicopter_flying_handbook/media/helicopter_flying_handbook.pdf

Contact: Questions or comments regarding this SAFO should be directed to Matthew Rigsby, Office of Accident Investigation (AVP-100) at matthew.rigsby@faa.gov.

APPENDIX A

HAI HELI-EXPO 2018 Licensing & Aircraft Liability Insurance Requirements

All Exhibitors/Individuals displaying and/or operating aircraft in conjunction with HAI HELI-EXPO 2018, whether landing/taking-off or trailered/trucked-in, shall be responsible for:

- Obtaining and maintaining, at their/his/her sole expense, any and all licenses as may be required under federal, state, and/or local laws or regulations;
- Complying with all guidelines and/or requirements of the Las Vegas Convention Center (as outlined in the *Las Vegas Building Users Manual*);
- Obtaining and maintaining, at their/his/her sole expense, any and all necessary insurance coverages for Exhibitor/Individual and any other individual or entity retained to assist Exhibitor/Individual in activities related to HAI HELI-EXPO 2018 for the entire duration of HAI HELI-EXPO 2018 (move-in: 02/21/2018 through move-out: 03/03/2018).

In addition to meeting the minimum insurance requirements outlined in the *HAI HELI-EXPO 2018 Rules & Regulations* (www.heliexpo.rotor.org) and the *Las Vegas Building Users Manual* (www.vegasmmeansbusiness.com), such insurance shall also satisfy the requirements set forth below.

Coverage	Limits (\$USD)
Aircraft Liability*** (including non-owned aircraft)	\$25,000,000*
Hull Coverage	Full Replacement Cost**
Aircraft Passenger Liability (including non-owned aircraft)	\$25,000,000*
Airport/Premises Liability	\$25,000,000*
Hangar-keeper's Liability	\$25,000,000*
General Liability (including Bodily Injury & Property Damage)	\$25,000,000*
Personal & Advertising Injury	\$10,000,000
Products-Completed Operations	\$10,000,000
Medical Payments	\$30,000
Fire Legal Liability	\$1,000,000
Non-owned & Hired Auto (on airport premises only)	\$10,000,000
Workers' Compensation	Statutory Requirements
Employers' Liability	\$1,000,000/\$1,000,000/\$1,000,000

*Minimum of \$10,000,000

**Unique circumstances may arise where hull/physical damage insurance coverage is NOT carried on a specific aircraft, or the aircraft is self-insured for any physical damage by the owner. In these cases, owners/exhibitors may request a waiver of the "Hull Coverage" requirement from HAI. Waiver requests must be in writing and must be accompanied by a notarized letter on the Aircraft Owner's Letterhead, signed by an officer of the company stating that the owner and or operating company will not hold the following entities and their officials, officers, directors, affiliates, agents, employees, representatives, contractors, subcontractors, and/or consultants liable for any damage incurred during, related to, or in conjunction with HAI HELI-EXPO 2018: Helicopter Association International (HAI), Helicopter Foundation International (HFI), Global Experience Specialists (GES), the Las Vegas Convention and Visitors Authority, the City of Las Vegas, Air Boss Inc., Advanced Fire & Rescue Service Inc., and Nodorft Aviation, LLC.

***Aircraft being trucked/trailerred to HAI HELI-EXPO 2018 must carry a minimum of \$1,000,000 in Aircraft Liability (including non-owned aircraft) for bodily injury and property damage; and a minimum of \$1,000,000 in Passenger Liability (including non-owned aircraft).

All insurance coverage shall be on a primary and non-contributory basis. All carriers providing such coverage shall have an A.M. Best's rating of at least A- and financial size category of Class VII or better, and shall be authorized to do business in the State of Nevada.

Exhibitor's/Individual's insurance shall name the following entities and their officials, officers, directors, affiliates, agents, employees, representatives, contractors, subcontractors, and/or consultants as additional insureds: Helicopter Association International (HAI), Helicopter Foundation International (HFI), Global Experience Specialists (GES), the Las Vegas Convention and Visitors Authority, the City of Las Vegas, Air Boss Inc., Advanced Fire & Rescue Service Inc., and Nodorft Aviation, LLC. Additionally, all policies shall provide a waiver of subrogation in favor of the foregoing additional insureds.

Exhibitor/Individual shall provide HAI with certificate(s) of insurance **as well as copies of the endorsements** adding the specified entities as additional insureds. Each aircraft shall be identified, individually, by serial number and registration identification, stating the make, model, and owner of the aircraft. **(Note: Additional Insured coverage shall also include the Exhibiting Company, the Aircraft Owner, and if different, the Aircraft Operator.)**

In the event of cancellation or non-renewal of insurance, Exhibitor/Individual shall provide HAI with at least thirty (30) days' prior written notice, and ten (10) days' prior written notice of cancellation if cancellation is for non-payment of premium. HAI reserves the right to review and/or modify these requirements at any time.

Certificates of insurance and copies of the necessary endorsements must be received by HAI no later than **5:00 pm EST on Friday, February 16, 2018**. Documents may be emailed to Harold Summers (harold.summers@rotor.org); faxed to the HAI Flight Operations Department at (703) 683-0341; or mailed to the HAI Flight Operations Department at 1920 Ballenger Ave, 4th Flr., Alexandria, VA 22314-2898.

In the event of last-minute changes, replacements, or substitutions of aircraft, immediately notify HAI's Director of Flight Operations, Harold Summers, by phone at (337) 288-9016. Updated copies of insurance certificates, endorsements, and aircraft display documents should then be emailed to harold.summers@rotor.org and copies brought to the pilot briefing on Friday, February 23 or Saturday, February 24, 2018.

HAI reserves its right to deny any aircraft access to and/or participation in any and all activities related to HAI HELI-EXPO 2018.

HAI HELI-EXPO 2018 Acknowledgement, Waiver, and Release

All aircraft owners, operators, and exhibitors displaying, operating, and/or demonstrating aircraft at HAI HELI-EXPO 2018 must submit certificates of insurance, copies of the necessary endorsements, and aircraft display forms to HAI before being allowed access to and/or participation in any activities related to HAI HELI-EXPO 2018.

Additionally, all pilots operating aircraft for any activity related to, or in conjunction with, HAI HELI-EXPO 2018 (including landing and taking-off) shall attend all Pilot Safety Briefings required in accordance with the *HAI HELI-EXPO 2018 Exhibiting Aircraft & Flight Operations Guidelines/Pilot Safety Handbook*.

Upon completion of the required Pilot Safety Briefing, each individual shall complete this form and submit it to HAI’s Director of Flight Operations.

I hereby represent that I am personally, or am an authorized representative of, the following (CHECK ALL THAT APPLY):

- Exhibitor intending to display or demonstrate aircraft at HAI HELI-EXPO 2018 (“Exhibitor”)
- Owner or operator of an aircraft intended to be displayed or demonstrated at HAI HELI-EXPO 2018 (“Aircraft Owner/Operator”)
- Pilot authorized and licensed to operate aircraft to, from, and/or during HAI HELI-EXPO 2018 (Pilot)

<u>COMPLETE IF YOU ARE THE EXHIBITOR OR AIRCRAFT OWNER/OPERATOR</u>	Exhibitor’s Name: _____ Aircraft Owner’s/Operator’s Name: _____ (if different from Exhibitor)
<u>COMPLETE IF YOU ARE THE PILOT</u>	Pilot’s Name: _____

I certify that I have read and understand the HAI HELI-EXPO 2018 *Exhibiting Aircraft & Flight Operations Guidelines/Pilot Safety Handbook* (the “*Handbook*”) and, if I am a Pilot, I have attended the HAI HELI-EXPO 2018 Pilot Safety Briefing described in the *Handbook*. Furthermore, as indicated in the *Handbook*, I understand that I, or the party I represent, shall submit proper proof of insurance and complete and submit a certificate of insurance and copies of the necessary endorsements demonstrating satisfaction of the insurance requirements set forth in the *Handbook* and the *HAI HELI-EXPO 2018 Rules & Regulations* for each aircraft operating (including landing and taking-off) to, from, and/or during HAI HELI-EXPO 2018.

WAIVER & RELEASE:

IN CONSIDERATION FOR BEING ALLOWED TO DISPLAY, DEMONSTRATE, AND/OR OPERATE AIRCRAFT, THE UNDERSIGNED PILOT, AIRCRAFT OWNER/OPERATOR, AND/OR EXHIBITOR AND THEIR RESPECTIVE OFFICIALS, OFFICERS, DIRECTORS, AFFILIATES, AGENTS, EMPLOYEES, REPRESENTATIVES, CONTRACTORS, SUBCONTRACTORS, AND/OR CONSULTANTS (INDIVIDUALLY, A “RELEASING PARTY” AND COLLECTIVELY THE “RELEASING PARTIES”) RELEASES FROM LIABILITY AND WAIVES ITS RIGHT TO LITIGATE AGAINST THE FOLLOWING ENTITIES AND THEIR OFFICIALS, OFFICERS, DIRECTORS, AFFILIATES, AGENTS, EMPLOYEES, REPRESENTATIVES, CONTRACTORS, SUBCONTRACTORS, AND/OR CONSULTANTS AS ADDITIONAL INSURED: HELICOPTER ASSOCIATION INTERNATIONAL (HAI), HELICOPTER FOUNDATION INTERNATIONAL (HFI), GLOBAL EXPERIENCE SPECIALISTS (GES), THE LAS VEGAS CONVENTION AND

VISITORS AUTHORITY, THE CITY OF LAS VEGAS, AIR BOSS INC., ADVANCED FIRE & RESCUE SERVICE INC., AND NODORFT AVIATION, LLC (INDIVIDUALLY, A “PROTECTED PARTY” AND COLLECTIVELY THE “PROTECTED PARTIES”), FOR ANY AND ALL CLAIMS, INCLUDING CLAIMS RELATING TO, RESULTING FROM, OR ARISING OUT OF ONE OR MORE PROTECTED PARTY’S ACTS, OMISSIONS, OR NEGLIGENCE, RESULTING IN ANY PHYSICAL INJURY (INCLUDING DEATH) OR ECONOMIC LOSS OR DAMAGE (INCLUDING PROPERTY DAMAGE) THE RELEASING PARTIES MAY SUFFER OR WHICH MAY RESULT FROM ANY RELEASING PARTY’S PARTICIPATION IN THIS ACTIVITY, INCLUDING WITHOUT LIMITATION DISPLAYING AIRCRAFT AND/OR OPERATING AIRCRAFT TO, FROM, AND/OR DURING HAI HELI-EXPO 2018.

Complete for each aircraft to be displayed, operated, and/or demonstrated at HAI HELI-EXPO 2018				
Make	Model	Serial No.	Registration ID	Owner Name

I understand that if any of the information identified on this form changes, I shall immediately submit a new form to reflect such changes. If I am a Pilot, I agree that all obligations, representations, and commitments set forth in this document (including without limitation the WAIVER & RELEASE set forth above) shall apply regardless of: (i) which aircraft make, model, and serial number I operate for any activity related to, or in conjunction with, HAI HELI-EXPO 2018; (ii) the identity of the exhibitor, owner, or operator of such aircraft; and (iii) whether or not such exhibitor, owner, or operator is specifically identified in this Acknowledgement, Waiver, and Release. Likewise, if I am the Exhibitor or Aircraft Owner/Operator, I agree that the obligations set forth in this document shall apply irrespective of which pilot operates the aircraft for any activity related to, or in conjunction with, HAI HELI-EXPO 2018.

Failure to comply with or agree to the above will result in the aircraft not being permitted to operate in any activity related to, or in conjunction with, HAI HELI-EXPO 2018 (including landing and taking-off).

I, the undersigned, represent and certify that I am authorized to make the representations set forth in this form and bind the Exhibitor, Aircraft Owner/Operator, and/or Pilot identified above.

Authorized Signature

Date

Printed Name

Cell Phone

Employer

Position/Title

HAI HELI-EXPO 2018
Aircraft Insurance Requirements Checklist

Company: _____

Point of Contact: _____

Chief Pilot or Authorized Company Representative: _____

Make(s): _____

Model(s): _____

Serial Number(s): _____

Registration Number(s): _____

Landing/Taking-Off or Trucked/Trailerred: _____

Insurance Carrier(s): _____

Policy Number(s): _____

Does Insurance Cover Exhibitor, Owner, and Operator:

Coverage Limit: _____

Policy Period: _____

The following entities and their officials, officers, directors, affiliates, agents, employees, representatives, contractors, subcontractors, and/or consultants have been named as Additional Insureds:

- Helicopter Association International (HAI)
- Helicopter Foundation International (HFI)
- Global Experience Specialists (GES)
- Las Vegas Convention and Visitors Authority
- City of Las Vegas
- Air Boss Inc.
- Advanced Fire & Rescue Service Inc.
- Nodorft Aviation, LLC

Waiver of Subrogation has been provided for the above-mentioned parties: _____

Endorsements included evidencing:

- Additional Insureds
- Waiver of Subrogation
- Primary and Non-Contributory

Notes: _____

Fly Neighborly!

Take the Time for a Safe and Neighborly Flight

We Look Forward to Seeing You at

HAI HELI-EXPO 2019 in ATLANTA, GA